



CCGI CAMP PARENT HANDBOOK

Welcome to CCGI's Camps!

We are committed to providing a safe, fun, and loving environment for your child during their summer vacation!

Please take the time to read through our Camp Policies

Hours of Operation

CCGI Camps are open from 7:30am-5:30pm.

Our Late Fee policy is: \$1.00 per minute per child if you pick up your child after 5:30pm. The late fee is due upon arrival to the Front Desk.

Camp Classroom Rules

1. Respect yourself, others, and property
2. Be polite and courteous
3. Be a good listener
4. Have fun!

Sign-In Sheets

All children must be signed in and out by an authorized adult each day. A legible printed name and time must be used each day when you drop off your child and when you pick up your child.

It is the parent's duty to sign in correctly. Sign-In Sheets will be located at the Front Desk for Primary Camp and in the Learning Center for Kinder Camp.

W E L C O M E

CCGI CAMP

Snacks and Lunch

CCGI provides morning and afternoon snacks. Snack is served at 9:30am and 2:30pm. Lunch is served at 11:30am.

Parents are responsible for bringing a nutritious lunch and drink. Absolutely NO soda or candy. Please make healthy food choices! Please keep an ice pack in your child's lunch pail. Please NO fast food. You may bring warm-ups for your child's lunch. Bring a Water Bottle!!

Accidents and Injury Reports

Accident Reports will be filled out by the teacher on duty when a minor accident (scrape, bump, etc.) occur.

Parents will be called immediately in the event of any serious or questionable injury. If a parent or guardian cannot be reached and an emergency exists, the staff will seek medical care as needed and as designated by the Identification and Emergency Card on file.

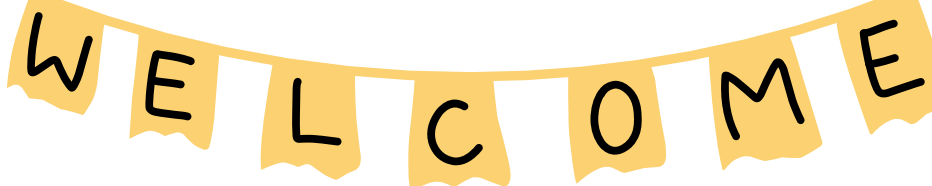
Clothing and Shoes

Please dress your child in clothing that will allow them to participate in all play - both indoors and outdoors.

Please send your child in shoes that are made for active play- indoor and outdoor and appropriate for the season.

Electronics

Please do not bring any electronics to Camp. We do supply a full day of activities and have plenty of fun crafts & games for your child!



WELCOME

CCGI CAMP

Discipline

Our staff models appropriate behavior and teaches the children manners that the child can use in everyday situations. Our staff uses positive techniques which include redirection, problem solving, communication, and reinforcing positive behavior. No one is allowed to hurt (physically and verbally) another person. The use of words to express our feelings are encouraged and modeled.

Consequences of Unacceptable Behavior

1. CCGI staff will correct unacceptable behavior by stating the inappropriate behavior, redirecting the child, and reinforcing positive behavior. Corporal punishment will never be used.
2. The child may lose a privilege that is related to their inappropriate behavior.
3. In instances where improper behavior is repeated or the safety of other children is at risk, the behavior will be discussed with the parents.
4. If after involving parents, and the behavior continues, the child may be removed from camp. The Director retains the right to determine if a child is compatible and/or benefiting from the camp program.

Policies on Health

You must keep your child home if he/she has any symptoms of a communicable disease.

Parents are asked to please report contagious diseases immediately so that the parents of other children exposed in the camp may be notified.